**Proforma for Job Notification **

 **Indian Institute of Information Technology Bhopal**

**(Mentor Institute: MANIT, Bhopal)**

**Training, Placement & Student Welfare Cell**

**Job Notification Form**

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_

**About Company**

**Name of the Company :**

**Website :**

**Industrial Sector :**

*(1.Analytics 2.Consulting 3.Core(Technical) 4.Finance 5.I.T. 6.Management 7.Others)*

**Interested in:**

**Full time offers :**

**Internship offers (Duration):**

**Job Profile**

**Job Description :**

**Job Designation :**

**Tentative Date of Joining :**

**Place of Posting :**

**Part One: Details for full Time Job offers**

**Degree/Discipline of students Required**

|  |  |  |
| --- | --- | --- |
| **Program** | **Branch/Specialization** (highlight the required branch) (We recommend keeping it open to all branches) | **No. of Vacancies** (mention category specific vacancies separately, if any) |
| **B. Tech** | **CSE / IT / ECE** |  |

 **Please specify (if any)-**

1. **CGPA or % criteria :**
2. **Medical Requirements :**
3. **Any other :**

**Pay Package Details**

*(Please also provide a detailed breakup of the salary as annexure. All fields are compulsory).*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Program** | **Profile** | **Basic** | **HRA** | **Others (perks/bonus etc.) (per annum)** | **Gross** **(per annum)** | **Take****Home** | **CTC** **(per annum)** |
| **B. Tech** |  |  |  |  |  |  |  |

**Part Two: Details for Internship offers**

**Internship Details (2 Month/ 6 Month)**

**Eligibility criteria –**

**Stipend –**

|  |  |  |
| --- | --- | --- |
| **Program** | **Branch/Specialization** (highlight the required branch) (We recommend keeping it open to all branches) | **No. of Vacancies** (mention category specific vacancies separately, if any) |
| **B. Tech (Summer)****(May 2020 – July 2020)** | **CSE / IT / ECE** |  |
| **B. Tech (Semester Long)****(January 2022 – June 2022)****(May 2021 - December 2021)** | **CSE / IT / ECE** |  |

\* Performance based bonus should not be declared as part of Gross/CTC but to be indicated in others section.

\* Any amount to be disbursed later than the end of the first 12 months should not be a part of Gross/CTC.

Accommodation provided:

Service Agreement:

Do you pay a differential pay package for IITs when compared with other Engineering Colleges?:

**Selection Procedure**

**Preferred dates for Recruitment :-**

1. (No. of Executives visiting the campus : )

2. (No. of rooms required for interview : )

**Pre Placement Talk:**  Yes/No (If yes, equipment required for PPT: **OHP/LCD/Laptop**)

**Aptitude Cum Technical** : Yes/No **Duration (if any) :\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Test :**

**Personal Interview** : Yes/No **No. of Rounds** :

**Contact Information**

**Contact Person :**

**E-mail Address :**

**Contact Address :**

**Mobile :**

**Phones :**

**Fax :**

*Kindly enclose company literature such as* ***Annual Report, House Journal and Product Catalogue etc. Poster/ Advt. / JNF for student’s references in the placement cell.***

 Signature : \_\_\_\_\_\_\_\_\_\_\_\_

*(Not required if sent by e-mail)*

Name :

Designation :

Please ensure that the completed form along with the detailed breakup of salary/perks is sent by email/fax/post to the following address at the earliest:

**TRAINING AND PLACEMENT CELL**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHOPAL**

**C/O MAULANA AZAD NATIONAL INSTITUTE OF TECHNOLOGY**

**BHOPAL (M.P.) – 462003, INDIA.**

**Contacts:**

**TPO Incharge**

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**Fax No : +91-0755-2670562**